

BUSSES ONLY

Bus loop

Blacktop/playground

Locust Grove Elementary School

11

PARENT DROP OFF/PICK UP

ONE WAY TRAFFIC ALL THE TIME

walk way

staff parking

HVAC Building

picnic tables

Locust Grove Middle School

20

Bus loop

BUSSES ONLY

Line up here for afternoon pickup.

# LOCUST GROVE MIDDLE SCHOOL

Revised Drop Off/Pick up Procedures.

Morning Drop Offs - Pull up to the picnic area to unload students.

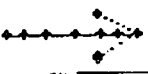
Afternoon pick ups - Park in the line that begins at the last light pole.

Students will come to the cars on the sidewalk. If you are parked in the

parking lot, please come to the picnic table area to get you child.

XXXXXXXXXX

STUDENT DROP OFF/  
PICK UP



**Locust Grove Middle School  
31208 Constitution Highway  
Locust Grove, Va. 22508  
540-661-4444**

---

**Office of the Principal**

**March 5, 2010**

**Dear Parents and Guardians,**

**I appreciate the cooperation you have provided in the new morning drop off traffic pattern. It has helped with the traffic flow and it has also provided a safer system for our students to enter the building in the morning.**

**Now that our morning procedure is working much smoother, we need to make some improvements in the afternoon pick up. We have had an increase in the number of student pick ups and we had several incidents that could have resulted in accidents involving vehicles or students. I appreciate the phone calls from parents in regards to these incidents.**

**In the afternoon when you arrive to pick up your child, please form a line that begins at the last light pole by the brick HVAC building. This lineup will be parallel to the sidewalk we will use for pick up. When the students are dismissed, we will have them walk down the sidewalk to your vehicle. If you do not want to park in the pick up line, then please park in a parking spot and come over to pick up your child at the pick up area. The middle lane of the parking lot will no longer be accessible for parking for student pickup. You will see the orange cones and barriers marking that area as a reminder. On the back of this sheet is the LGMS Parent Drop Off/Pick Up Map. It has been updated to reflect the information mentioned above.**

**I appreciate you working with us on these minor changes. We are trying to make a safer traffic zone for you and your child. If you have any questions, please ask the staff on duty at the pick up or drop off areas or please call me. Thank you again for your cooperation.**

**Sincerely,**



**Martha B. Roby, Principal  
Locust Grove Middle School**

**Cc: Sgt. Mardeusz  
Assistant Principals  
Parking lot staff**